



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	B. C. M. COLLEGE OF EDUCATION
Name of the head of the Institution	Dr. Monika Dua
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01612223252
Mobile no.	9815408765
Registered Email	bcmcollegeedu@gmail.com
Alternate Email	monikasethi840@gmail.com
Address	Sector-32A, Urban Estate, Chandigarh Road
City/Town	Ludhiana
State/UT	Punjab
Pincode	141010

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Urban																
Financial Status			Self financed																
Name of the IQAC co-ordinator/Director			Dr. Manminder Kaur																
Phone no/Alternate Phone no.			01612223252																
Mobile no.			9914043721																
Registered Email			iqacbcm@gmail.com																
Alternate Email			me.manminder@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://www.bcminstitutes.org/documents/naac/AQAR2018-19.pdf																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.bcminstitutes.org/documents/naac/AcademicCalendar2019-20.pdf																
5. Accreditation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>A</td> <td>3.10</td> <td>2009</td> <td>29-Jan-2009</td> <td>29-Jan-2014</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	A	3.10	2009	29-Jan-2009	29-Jan-2014
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
1	A	3.10	2009	29-Jan-2009	29-Jan-2014														
6. Date of Establishment of IQAC			28-May-2007																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td>Celebrated 125th</td> <td>16-Nov-2019</td> <td>161</td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	Celebrated 125th	16-Nov-2019	161					
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Celebrated 125th	16-Nov-2019	161																	

Anniversary of Swami Vivekananda Ji	1	
Celebrated Vigilance Awareness Week	30-Oct-2019 4	183
Celebrated World Disability Day	02-Dec-2019 1	183
Need Based Classes	23-Dec-2019 14	183
Sensitized people regarding Challenges and Services available to Persons With Disabilities	03-Dec-2019 1	183
Organised National Seminar on Social Media & Education-Challenges & Opportunities	19-Feb-2020 1	133
Workshop on Usage of Lark Software Application	11-Mar-2020 1	324
Organized an Extension Lecture On Traffic Awareness	02-Mar-2020 1	324
Participated and won Overall Trophy at Panjab University Zonal Youth & Heritage Festival 2019	03-Oct-2019 4	58
Participated in Panjab University Zonal Skill-in-Teaching and On-the-Spot Teaching Aid preparation	10-Feb-2020 3	22

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
N/A	N/A	N/A	2020 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
<p>2. Need Based Classes Special classes were organized during the winter vacations for the B.Ed. Students (Sem.-I) by diagnosing their problem areas (on the basis of their performance in the house tests conducted in Dec. 2019). The students were categorized into three groups and were given rigorous training on 'How to Attempt Question Paper'. The group wise detail of the classes organized is as below: Group Schedule of Classes Remedial Group Dec. 22-28, 2019 Average Group Dec. 22, 2019-Jan. 4, 2020 Booster Group Dec. 22-26, 2019</p>	
<p>Skill-Will Week 2020 With an aim to enhance the Soft Skills viz. Communication and Employability Skills of the students, 'Skill-Will Week 2020' was inaugurated under Skill Development Programme on March 13, 2020 by Mr. Shamshad Aalam, Asst. Prof., Dept. of Community Education & Disability Studies, Panjab University, Chandigarh. Mr. Shamashad Aalam delivered a lecture on the topic 'Tips on Presentation Skills'. A Movie Session-'Super 30' was organized for all the students on March 14, 2020. A Self prepared Feedback Performa was also uploaded on Lark for getting the feedback about the movie session from the students.</p>	
<p>Community Promotional Activities B.Ed. Special Education students showcased a Plays & Nukkad Naatak on 'Rationale of Inclusive Education' at Govt. Primary School, Tajpur & Market place, Sec-32, Ludhiana respectively under the Community Promotional Activities to sensitise the students, faculty & society about incorporating Children with Special Needs in Manistream schools on March 13, 2020.</p>	
<p>Workshop on Communication and Employability Skills To sharpen the Communication Skills especially speaking skills of would be teachers and to prepare them appropriately for the future world of work, workshop on Communication and Employability Skills was conducted from July 9-12, 2019 for all the B.Ed., B.Ed. Special Education & M.Ed. (Sem.-III) students in their respective tutorial groups. All the students under the guidance of their teacher-in-charges very astutely practiced Extempore Speech on a topic of choice and also got the opportunity to play Language games viz. Word games, listening games etc. The sole aim of this workshop was to provide a platform to each student to express themselves and also to prepare them for the forthcoming Internship programme. The students very enthusiastically participated in the workshop and furnished a positive feedback. Again Workshop on 'Communication & Employability Skills' (CES) was organized for the students from Sep. 2-4, 2019 to sharpen Communication & Employability Skills of the pupil teachers and prepare them for the future world of work. Dr. JasdeepKaur and Mrs. ShilpaKauraincharges of CES Programmeconducted the below mentioned activities.</p>	

IQAC of the college organized National Level Seminar entitled 'Social Media and Education - Challenges & Opportunities' sponsored by College Development Council, Panjab University, Chandigarh on Feb. 19, 2020. Dr. Srinivasa K.G., Professor, Department of Computer Science and Engineering NITTTR, Chandigarh was invited as the Keynote Speaker Dr. Deepa Sikand Kauts, Head, Deptt. of Education, GNDU, Amritsar; Dr. Maninder Singh, Professor & Head, Thapar Institute of Engineering & Technology, Patiala & Dr. Vinod Kumar Kanvaria, Department of Education, University of Delhi, Delhi were the resource persons. Dr. Jatinder Grover, Dean, Faculty of Education, Panjab University, Chandigarh also graced the occasion as Guest of Honour. Dr. Prem Kumar, Secretary, College Managing Committee & Dr. Anuradha Kumar were also present. Dr. Monika Dua welcomed all the esteemed guests and deliberated in detail about the significance of the chosen themes and sub - themes in the contemporary times. Principals of various colleges and schools enhanced the glory of the day with their iconic presence. 133 delegates from various educational institutes and Universities participated in the Seminar. All the dignitaries enlightened the minds of all present with their visionary thoughts.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Extension Services	<ul style="list-style-type: none"> Faculty members of the college were invited as Resource Persons to deliver extension lectures on different educational and contemporary issues during the month of June on June 3,5,6,8
Placement Services	<ul style="list-style-type: none"> Placement Cell of the college organized a Visit to District Bureau of Employment & Enterprises, Ludhiana for B.Ed. (Sem.-III) students on July 15 & 16, 2019 for getting them registered with DBEE. About 145 B.Ed. Sem.-III students visited the Bureau.
Community Outreach	<ul style="list-style-type: none"> NSS Wing of the college commenced a unique initiative titled 'Kind Heart Movement' in which all the students of the college donated clothes, toys etc. for the needy people living in slums & or on roads. NSS Wing of the college conducted the 10th NSS Camp from December 14 to 20, 2019
Digitalization in College	<ul style="list-style-type: none"> College installed Biometric Attendance for students, teachers & non-teaching staff as per directions given by NCTE through a public notice. All the students, teachers & non-teaching staff were registered for the same and have been successfully marking their attendance electronically. The

College took an initiative to provide Digital Study Material to students of the college by using Lark Software application for Teaching-Learning and day-to-day interactions with the students due to the National lockdown w.e.f. March 21, 2020

Enhancement of Communication and Employability Skills of Pupil Teachers

• To sharpen the Communication Skills especially speaking skills of would be teachers and to prepare them appropriately for the future world of work, workshop on Communication and Employability Skills was conducted from July 9-12, 2019 for all the B.Ed., B.Ed. Special Education & M.Ed. (Sem.-III) students in their respective tutorial groups. • Workshop on 'Communication & Employability Skills' (CES) was organized for the students B.Ed., B.Ed. Special Education & M.Ed. (Sem.-I) from Sep. 2-4, 2019 to sharpen Communication & Employability Skills of the pupil teachers and prepare them for the future world of work • Theme based Morning Assemblies were conducted for new entrants (2019-20) to sharpen their Public Speaking Skills.

Youth Leadership Training

• 6 of our B.Ed. students selected by the Department of Youth Welfare, Panjab University Chandigarh for Youth Leadership Training, Hiking Trekking & Rock Climbing Camp 2019. Students along with Ms. Rajni Bala, Asst. Prof. participated in camp at Dr. Y. S. Parmar University of Horticulture & Forestry, Nauni, Solan (H. P) from June 15-23, 2019 for participation in the camp. Students very zealously participated in various activities at the camp and won laurels. • Talent Hunt 2019 was organised on Sep. 16, 2019 to explore the hidden talents of the students. The programme started with Shabad, followed by various cultural items viz. Geet, Folk Songs, Skits, Mimicry and various dances including Giddha and Bhangra in which students showcased their talents. • College won Overall Trophy at the Panjab University Zonal Youth & Heritage Festival 2019 held at SGGS College of Education, Beghpur, Kamlooh from Oct. 3-6, 2019 by winning total 36 prizes. • Social Science Club of the college, took the initiative to celebrate Vigilance Awareness Week on the theme 'Integrity-A Way of Life' w.e.f. Oct. 30-Nov. 2,

	<p>2019 to instill the feeling of integrity among the future teachers. • Ms. GundeepKaur, a B.Ed. Student brought laurels to the college by winning first prize in Shot Put at Panjab University Annual Athletic Meet 2019 on Nov. 18, 2019.</p>
Environment Awareness Programme	<p>• NSS Wing of the college organized a fortnight long Swachhta Pakhwara Programme on the theme 'Save Water' & 'Say No to Plastics Initiative' from Sep. 1-15, 2019. The programme was marked by an extravaganza of events and competitions viz. Poster Making Competition, File & Folder Making Competition and Creative Writing Competition on the aforementioned theme. • Eco Club of the college organized a Rally to sensitize and increase awareness about Eco friendly Diwali among the students and local residents on Oct. 26, 2019. • To educate the future teachers about the importance of growing plants to keep the environment clean, green & beautiful, Eco Club of the college organized a Plantation Drive in the college campus on Nov. 26, 2019 • College organized a fortnight long Swachhta Pakhwara Programme (as per guidelines given by MHRD) from Jan. 16-31, 2020. The programme was marked by an extravaganza of events and competitions viz. Poster Making Competition, Cleanliness Drive and Plantation initiative etc. thereby sensitizing the students about cleanliness.</p>
Celebration of Guru Naank Dev Ji's 550th Birth Anniversary	<p>• 550th Birth Anniversary of Shri Guru Nanak Dev Ji was celebrated at the college with great zeal and enthusiasm to pay homage to the great messenger of God on Nov. 8, 2019.</p>
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019
Date of Submission	30-Sep-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	College has ERP software to manage all financial data, Accounts, Salary, ELibrary and Fees.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

B.C.M. College of Education is constantly working to provide effective teaching learning environment to pupil teachers and following the curriculum as per Panjab University. In order to ensure effective implementation of the curriculum, the college takes up many initiatives for effective curriculum delivery through a well planned and documented process in the following ways: • Annual Academic Calendar is prepared at the beginning of the session. The students are oriented about the academic plans through the Prospectus as well as in orientation sessions. • Unit Planning is prepared in the beginning of the semester by subject teachers under the guidance of the principal to make sure that curriculum will complete within time and by using appropriate teaching strategies. • Course related books, reference books and suggested readings are discussed in the classrooms by the respective subject incharges. • Teachers plan their lectures considering different needs and abilities of the students. • The assessment of the students is awarded on the basis of their performance in unit tests, house tests and practicals, attendance, assignments and Sessional works. • Every year new books are added in library as per the recommendations of the teachers. • Subject seminars are conducted in which students act as resource persons under the able guidance of their teachers. • Workshops regarding curriculum transaction are attended by teachers from time to time. • College organizes various extension lectures by inviting eminent resource persons for curriculum delivery. • Training in latest technology is arranged for teachers to make them abreast with latest trends in curriculum delivery and documentation. • College provides a rich programme of curricular and Co-curricular activities for student teachers for all round development of their personalities as also those of the students whom they teach. • Institution focuses on developing new paradigms and inculcating national values for holistic development of the students by celebrating various days and weeks. • A streamlined internship programme is organised to equip students with necessary professional skills, where two pre- internship programs of 15 days in semester I & II, in which students observe the functioning of schools and during the third semester, 16 weeks internship programme provides the students an opportunity to practice their learnt teaching skills. • The IQAC of the college monitors the regular feedback regarding curriculum delivery so that remedial measures can be taken.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill
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Introduction	ability/entrepreneurship	Development
N/A	N/A	Nil
00	N/A	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	N/A	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	N/A	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
N/A	Nil	0
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship programme	141
BEdSplEd	Internship Programme	17
BEd	Pre-Internship Programme	125
MEd	Field Projects	5
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback plays an important role for future development and improvement. The

college has developed its own feedback performa covering all the essential aspects related to curricular aspects. IQAC of college reviews the questionnaire annually to update. The feedback from students is taken at the end of the academic term which helps us to analysis not only the strengths but the weaknesses also. The college also obtains feedback related to curriculum to identify the needs through formal and informal interaction. After that all data is analysed statistically and results are discussed by principal of the college during staff meeting. Feedback is also taken from alumni when they come to collect their degrees. Feedback is also taken from various guests, speakers and resource persons on visitor book. Experienced staff from practising schools also provide feedback during final discussion lessons of Semester III students. All the feedback is taken positively by the college for its further development by conducting staff meetings.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	General Sem. I	150	230	135
BEdSplEd	Learning Disability Sem. I	30	20	19
MEd	General Sem. I	50	7	7
BEd	General Sem. III	150	141	141
BEdSplEd	Learning Disability Sem. III	30	17	17
MEd	General Sem. III	50	5	5
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	324	7	23	0	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

23	23	34	6	1	11
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentor system was introduced in the college a decade earlier to build a cordial relationship with students, to provide congenial atmosphere for the realisation of objectives and goals of the institution and to realise a distinct progressive academic culture in the college. Institution believes that mentoring is a very important component of teaching-learning process. It helps take care of emotional well-being of students. Thus, institute has employed a well-structured mentoring system. Each teacher is allotted 10-12 students. Primary objective of this mentor system is to guide students on career and counsel them on their academic as well as personal problems. Every student stay with same mentor for two years. Mentors are required to maintain records of related activities, progress and performance of students. On October 4, 2019 there was student council meeting in which class representatives were selected. Each section is divided into three tutorial groups. Every week there is one lecture in time table in which tutorial group meet their mentor and discuss their problems. Notwithstanding the Covid-19 Pandemic and the Lockdown since March 2020, student mentoring system was facilitated and continued online quite remarkably and successfully. Online PTM and counselling for students was conducted.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
324	23	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	23	2	0	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	N/A	Nil	N/A
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	General	3	31/01/2020	14/05/2020
MEd	General	1	30/01/2020	05/08/2020
BEEd	General	1	31/01/2020	12/06/2020
BEEd	General	3	10/12/2019	05/06/2020
BEdSplEd	Learning Disability	1	28/01/2020	21/07/2020
BEdSplEd	Learning Disability	3	30/01/2020	06/08/2021

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to Panjab University, Chandigarh and adheres to the norms laid down by it. The institution appointed a college in charge for smooth conduct of the Examinations and making policy decisions in regard to organizing examinations, improving the systems of examinations. College follows Panjab University guidelines for evaluation of both continuous internal evaluation systems as well as semester end exams. There is internal evaluation of 10 marks in each theory paper as well as methodology papers which is based on • Class attendance • Participation of the student in class discussion • Assignments • Snap tests • General behaviour • Seminar Performance. Internal evaluation for the practical in each subject is also 10 which is based on practical work such as • Preparation of practical files • Regular class tests, House examinations • Student Seminar • Group discussions • PowerPoint presentations • Debate competition • short- term field tours • report preparation • assignments etc. Students' areas of weakness are filtered from the evaluation of their series of internal assessment. Then students are divided into groups. Each group, comprising of academically strong and average students, are made to discuss and write assignments together contribution through interactions. For M.Ed. Class: The internal assessment is based on the sessional work, project report - a unique practice of viva for students is conducted. Students are also encouraged to present papers in conferences, papers and seminars or have publications in peer reviewed journals.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar Session 2019-20 July :Start of Academic Term • Normal Admission Schedule for B.Ed. Sem. III. • Orientation for School Internship Program for B.Ed. Sem.- III. • Regular Teaching for B.Ed. Special Edu.(LD) Sem. III and M.Ed. Sem.- III. • Pre- Practice Phase of School Internship Programme B.Ed. Sem. III. • School Internship of B.Ed. Sem. III. August : • Inauguration and Hawan Ceremony for next Academic Session. • Admission of M.Ed. Sem.-I • Orientation for new entrants. • Regular teaching for B.Ed., B.Ed. Special Edu.(LD)- I M.Ed. Sem.-I. • Club formation and Student Council formation. September: • Celebration of Teachers Day. • Tutorial Activities • Celebration of Hindi Diwas. • Talent Hunt • Pre-Internship Programme for B.Ed. Sem. I. • Regular Teaching of M.Ed. I October: • Unit Tests • Preparation and Participation in Youth Festival. • Project Work of different Subjects • Internship Programme for M.Ed. Sem- III. • Eco Club Activity • Social Sciences Club Activity • Celebration of Vigilance Awareness Week November: • House Tests • Peace Club Activity • Feedback and Discussion on Need Based Teaching • Internal Practicals of all classes. • Post Internship Programme for B.Ed. Sem- III • Submission of Different Assignments and Projects • Celebration of Communal Harmony Week December • Panjab University Final Practical Examinations for B.Ed., B.Ed. Special Education (L.D) M.Ed. Sem. I III. • Panjab University Final Theory Examinations • Red Ribbon Club Activity • Winter Break. January • A week Long NSS Camp. • Orientation for B.Ed. Sem.- II • National Youth Day Celebration • Lohri Celebration • Preparation and Participation in P.U. Zonal and Interzonal Skill In Teaching Competitions • SVEEP Activities February • CES Activities for B.Ed. Sem. -II IV • Celebration of National Productivity Week • Math Club activity • Skill Will Week • One Day Education Trip • Unit Tests for B.Ed., B.Ed. Special Education (L.D.) M.Ed. Sem- II IV March • Subject Seminars • Submission of Dissertation For M.Ed. Sem. - IV • Social Science Club activity • Alumni Interaction. • Participation in P.U Sports • Annual Athletic Meet • Celebration of Women Day • House Tests • Fine Arts Workshop April • Pre- Internship Programme for B.Ed. Sem -II Students. • Internal Practicals for

B.Ed., B.Ed. Special Education M.Ed. • Workshop on Communication and Employability Skills. • Tour/Trip for Students • Need Based Teaching • Submission of Synopsis M.Ed. Sem.-II • Community Services Programme. May • Submission of Subject Assignments • Final Practical Examination. • Faculty Development Programme. • Panjab University Final Theory Examination. • Discussion Internship Viva Voce June • Farewell of B.Ed., M.Ed. and B.Ed. Special Education (L.D.) • Celebration of International Yoga Day • Participation in Youth Leadership Camp. • Summer Break

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.bcminstitutes.org/documents/naac/ProgrammeOutcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
General	BEd	General Sem. IV	141	141	100
Learning Disability	BEdSplEd	Learning Disability Sem. IV	16	16	100
General	MEd	General Sem. IV	5	5	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.bcminstitutes.org/documents/naac/StudentsSatisfactionSurvey2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	N/A	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Usage of Lark Software Application	Computer Department	11/03/2020
National Seminar on Social Media Education-	College Development Council, Panjab	19/02/2020

Challenges Opportunities	University, Chandigarh	
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3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Skill-in-Teaching	Ritu	Panjab University, Chandigarh	10/02/2020	Skill-in-Teaching
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
N/A	N/A	N/A	N/A	N/A	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Education	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	1	6.6
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
N/A	N/A	N/A	Nil	0	N/A	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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N/A	N/A	N/A	Nill	0	0	00
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	11	0	0
Presented papers	3	5	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cycle Rally	Police, deptt.. Ludhiana	2	35
Rally On 'Eco friendly Diwali	Eco Club of the college	2	161
Kind Heart Movement	NSS Wing of the college	2	158
NSS Camp	NSS Wing of the college	2	55
Community Promotional Activities	Cultural committee of the college	3	22
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
N/A	N/A	N/A	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Fit India Movement'	NSS Wing of the college	Live telecast	2	158
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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N/A	00	N/A	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic	School Internship Programme	54 Govt. Private Schools	29/07/2019	16/11/2019	141
Extension services	On the job training	Various Schools	03/06/2019	08/06/2019	60-70
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
B.C.M. Senior Secondary School, Sec.32-A, Urban Estate, Chandigarh Road, Ludhiana	29/03/2011	Share Educational Experiences in order to work with Learning Disable Students	3
R.S. Model Sr. Sec. School, Shastri Nagar, Ludhiana-141002	29/03/2011	Share Educational Experiences in order to work with Learning Disable Students	2
B.C.M. Senior Secondary School, Basant City, Pakhowal Road, Ludhiana	29/03/2011	Share Educational Experiences in order to work with Learning Disable Students	3
BCM Arya Model Sr. Sec. School, Shastri Nagar, Ludhiana-141002	29/03/2011	Share Educational Experiences in order to work with Learning Disable Students	1
BCM Arya Model Sr. Sec. School, Shastri Nagar, Ludhiana-141002	20/06/2011	To work in the field of Speech Therapy for learning disabled students	1
B.C.M. Senior Secondary School, Jamalpur colony, Focal point,	29/03/2011	Share Educational Experiences in order to work with Learning Disable	13

Ludhiana		Students	
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3760659	1986761

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
N/A	Nil	N/A	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10121	1919129	163	43007	10284	1962136
Reference Books	4209	1347757	28	5833	4237	1353590
Journals	32	13509	0	0	32	13509
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
N/A	N/A	N/A	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt	Others
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								h (MBPS/ GBPS)	
Existing	50	34	50	1	1	3	1	300	13
Added	0	0	0	0	0	0	0	0	0
Total	50	34	50	1	1	3	1	300	13

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

300 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
N/A	N/A

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
998000	653151	3760659	1986761

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College has various Physical, Academic and Support facilities like laboratory, library, computers lab, ET room, Social Science Room, Mathematics Laboratory, Language Lab, Art and Craft Room, Psychology Laboratory, Multipurpose hall, girls and Boys Common Rooms, Research Room, Ground and classrooms. Labs and rooms are under the supervision of respective lab incharges. There is provision of content periods twice a week in the timetable which is taken by subject teachers in their respective labs. Labs are fully equipped with the required TLM, which is upgraded and maintained with the help of students and supporting staff. Labs are fully cleaned by supporting staff regularly. The College has a well equipped and furnished Auditorium of 800 capacity for conducting the functions at grand level and indoor games having RT sound setting. The College has well furnished, airy and well ventilated class rooms which are aesthetically pleasing. Class Rooms are equipped with new age digital education solution empowering students to step in with the latest technology and have any time any where access to quality study support. Psychology Laboratory fulfills the needs to perform a variety of Psychology experiments. We have a rich stock of more than 144 different verbal as well as non-verbal tests in the laboratory. The College has rich, well stocked and furnished fully computerised library. It has more than 13,900 reference, general and text books. Apart from these, we regularly subscribe 14 Newspapers, 31 Journals and 21 Magazines. College library provides book bank facility to the student to help the needy and meritorious students. Our college is equipped with Hi-tech Computer Lab consisting latest computers and broadband internet connection. There is facility of printer, scanner and other peripherals in the computer lab to enhance multimedia view of educational material. College has a well stocked ET Room having all the latest technologically advanced gadgets which are utilised to impart education and improve the process of teaching and learning.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession Policy	7	27500
Financial Support from Other Sources			
a) National	Post Matric Scholarship scheme	13	217137
b) International	N/A	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Workshop on Speaking Skills	09/07/2019	159	Skill Enhancement Cell
Communication Employability Skills Workshop- Communication games with special emphasis on Listening Skills Speaking Skills Tips on C.V. writing	02/09/2019	150	Skill Enhancement Cell
Tips on 'How to face a Job Interview' Tips on How to write Job Application	03/09/2019	150	Skill Enhancement Cell
Activities focusing on Hearing active Listening	04/09/2019	150	Skill Enhancement Cell
Need Based Classes	23/12/2019	150	IQAC
Fine Arts Workshop	28/01/2020	309	Fine Arts Club
Inauguration of Skill-Will Week 2020: 'Tips on Presentation Skills'. Movie Session-'Super 30'	13/03/2020	309	Skill Enhancement Cell
Online Counseling on 'Minding the	13/04/2020	309	Counselling Cell

Minds during
COVID-19 Outbreak'

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	TET Coaching	14	0	14	10
2019	B.Ed. Entrance Test Coaching	15	0	15	15
2019	Visit to District Bureau of Employment & Enterprises (DBEE) Ludhiana	0	159	0	70

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
N/A	0	0	BCM School, Sector 32, Ludhiana BCM School, Basant Avenue, Ludhiana BCM School, Basant City, Ludhiana BCM School, Shastri Nagar, Ludhiana	159	80

Shifali International School, Ludhiana
Tagore International School, Sahnewal, Ludhiana
UPSC Jain School, Ludhiana

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	26	B.Ed.	B.Ed. College	Panjab University, Chandigarh, SCD Govt. College, Ludhiana	M.Sc., M.A., M.Ed., PGDBA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	14

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Participated Student Cycle Rally	College	150

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	N/A	Nil	Nil	Nil	00	N/A

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

STUDENT COUNCIL In order to decentralize the powers, BCM College has a very well structured Student Council. The fundamental role of the Student Council is accessibility i.e. sharing information between the administration and the

students. The objectives of the Council are as follows: • To promote an environment which is conducive for intellectual and personal development of the student teachers and bridge the gap between students and administration. • To facilitate smooth functioning of the teacher education system. • To promote Human Relationships, Leadership and cultural values. • To provide opportunities to students for self expression, interaction active participation. • To initiate, implement and complete projects and activities which will help students, faculty administration. • To provide a living workshop of democratic processes through activities like elections etc. • To promote respect for law and general welfare of the institution. • To improve understanding between and within groups through interaction and communications. The Student Council of the college has an unbiased and democratic election system in order to choose members of the executive committee. Every year elections are conducted in a democratic way in respective tutorial groups. Every section is divided into 3 Tutorial groups. Each tutorial group has about 15 students. Out of these 15 students, one class representative or CR is chosen, so there are three CRs from each section of B.Ed. (General) 2 CRs from B.Ed. Special education 1 CR from M.Ed. Class. These class representatives then later on compete for the post of President, Vice President, Secretary and Joint Secretary. Meetings of the Student Council are conducted from time to time to discuss issues and grievances of the students. The members of Student Council (2019-20) are: Class Representatives: M.Ed. Ms. Sukhpreet Singh B.Ed. (General) Section A Ms. Varsha, Ms. HarnamKaur Mr. Navjot Section B Ms. Ritu Gill, Mr. Shreyans Jain Ms. GursharanKaur Section C Ms. KanureetKaur, Ms. Navjot Mr. Nishtha B.Ed. Special Education Mr. Kewal Singh EXECUTIVE MEMBERS 1. President-Ms. SukhpreetKaur 2. Vice President-Ms. Ritu Gill 3. Secretary-Mr. Navjot Singh 4. Joint Secretary- Mr. Kewal Singh ? COLLEGE CLUBS COMMITTEES • Peace Club: aims to promote learning about peace and gaining skills to deal with conflicts and putting those elements together elements together to find ways to take action to make the world a better place. • Red Ribbon Club: helps to spread awareness about HIV/AIDS. The club induces among the youth the spirit to help and support people living with HIV/AIDS. • Literary Club: provides a platform to students to think, read and write on the topics of their interest and choice. • Fine Arts Club: aims to encourage the budding talent of the student, provide opportunities to express themselves freely foster imagination, creativity and aesthetic skills. • Social Sciences Club: has been established to promote an educate others on the importance of social sciences in our world and to create interest of students in the subject. • Eco Club: aims to motivate the students to keep their surroundings green clean. ? CELL SERVICES • Internal Quality Assurance Cell: to build and ensure a quality culture aimed at all round excellence at the institutional level. • Placement Cell: plays a crucial role in locating job opportunities for Under Graduates and Post Graduates passing out from the college by keeping in touch with reputed educational institutions. The Placement Cell operates round the year to facilitate contacts between schools and graduates. • Counselling Cell: encourages the students to understand themselves and the issues that trouble them and guides them to resolve their problems. These problems can be personal, emotional, social, family, peer, academic, sexual, etc. • Guidance Services: to provide comprehensive guidance programs and services that will equip students with necessary knowledge, attitude and skills to become mature and socially responsible individuals. • Skill Enhancement Cell: to train youth by enhancing their skills viz. Communication Skills, Employability Skills, Life Skills etc. with an objective to prepare them for the world of work. • Anti Ragging Cell: to keep a vigil and stop the incidences of Ragging, if any, happening /reported in the places of Student aggregation including, Classrooms, Canteens, Buses, Grounds, Hostels etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

309

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

An Interactive Session was organized on Webex for all the M.Ed., B.Ed. B.Ed. Special Education (Sem.-II) students on May 16, 2020. During this session Ms. Paramjeet Gulati, Coordinator, DCM Presidency and an Alumni of the college interacted with the students to guide and motivate them how to utilize their time energies positively during the lockdown period by learning new skills and work towards personal cum profession growth. Principal Dr.Monika Dua and Dr. Suprerna Khanna Alumni Incharge thanked Mrs.Paramjeet Gulati for sparing the valuable time.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two practices of decentralization and participative management are stated below: 1. Right from the top-level management to the lowest level, the powers are dispersed to ensure participative management. The smooth Functioning of the institution depends on the decisions made at different levels of the hierarchy. The college is governed through various Committees, Cells and Clubs. The college has a well-organized student council with executive positions, including the Principal as chairperson, DSW, senior members of the teaching staff serving as members and the president, vice president, secretary and joint secretary of the student council. The main goal of the Student Council is to serve as a liaison between the Principal, Faculty and Students. The student representatives are chosen using a democratic election process. The Student Council Meetings are scheduled on a regular basis to address the concerns and issues of the students. 2. The management is providing the necessary infrastructure, finance for human resources, technology, infrastructure, physical facilities and services to suit the needs of inclusive education. At the onset of the new session, the management conducts meetings with the Principal of the institution to decide the future budget. In the regular course, monthly meetings of staff are organised to inquire about the requisition of the institution. These requisitions are met by management after discussion with the head of the institute. All the operations of institution are based on democratic principles, self-sufficiency and freedom of thought and action.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type

Details

Curriculum Development	<p>As an affiliated college of the Panjab University (PU), the college follows prescribed curriculum for B.Ed., M.Ed. B.Ed. Learning Disability as per P.U. guidelines. The faculty members of College participate in the curriculum revision workshops undertaken by PU. Within College, meetings of faculty members teaching the same subjects are conducted on regular basis. The teachers share their approaches and innovative practices adopted towards delivery of the curriculum. Principal being the member of the Board of Studies, P.U. also participated in meeting related to curriculum revision.</p>
Admission of Students	<p>Admission process for B.Ed. and M.Ed. courses was followed as per the guidelines of state Govt. through the centralized counselling conducted by Panjab University, Chandigarh. B.Ed. Entrance Test was conducted by Panjab University on July 21, 2019. The online counseling for admission to B.Ed. (General) B.Ed.-Special Education (Learning Disability) courses was held during the month of August 08-31, 2019. Physical Counseling for Admission to B.Ed. General and B.Ed.-Special Education (Learning Disability) courses was conducted at Punjab University Chandigarh w.e.f. Sep. 23-29, 2019.</p>
Teaching and Learning	<p>Orientation programme for B.Ed. students (2019-21) was organized for acquainting students with B.Ed. curriculum as prescribed by P.U. Chandigarh from Aug. 26-31, 2019. Students were evaluated through active participation in Classroom discussions, Assignments, Projects, Unit-tests and House examinations. Need based teaching was provided to the students from Dec. 23, 2019 to Jan. 4, 2020. Pre-Internship Programme of B.Ed. General, B.Ed. Special Education (Sem.-I) M.Ed. (Sem.-III) commenced from Oct.30-Nov. 13, 2019. In 2019-20, due to Covid-19, there was a paradigm shift in teaching and teachers opted the various online teaching techniques through various apps like google meet, Lark and WEBEX.</p>
Examination and Evaluation	<p>A streamlined process is adopted for internal assessment through internal practicals and final theory and practicals by Panjab University, Chandigarh. Various evaluation</p>

strategies like Unit and House Tests, Assignments, Sessional work, classroom interactions and participation in subject seminars are adopted for continuous evaluation of students. In order to fulfill the eligibility requirements of the students to appear for the P.U. Exams as prescribed by P.U. Chandigarh, the house tests for B.Ed., B.Ed. Special Education M.Ed. students were held from Oct.22-26, 2019. House tests for B.Ed. Special Education (Sem.-III) students were conducted from Nov. 27- Dec. 4, 2019.

Research and Development

Research and faculty Development is of utmost importance for the institution. The college has its own research journal named Research Journal name- "BCM Research Colloquium" which is half yearly and Peer Reviewed Half Yearly Research Journal registered under "RNI" having registration No. : PUNENG/2017/75635 and ISSN 2320-9321. Teachers guide M.Ed. students to do their research work which is a requirement for M.Ed. course. Periodical FDPs at college level were organized. Faculty is encouraged to conduct and publish their research works. The College also subscribes to various International and National journals, in both print and electronic form.

Library, ICT and Physical Infrastructure / Instrumentation

The College Library employs the latest software. The quality improvement strategies for physical and ICT infrastructure focus on their regular maintenance and timely up-gradation while ensuring its utility in the education process. The College provides Wi-Fi system to students, and staff. The library is updated with the latest books , magazines, periodicals and journals. Timely renewal of the Subscription of the journals and magazines is the regular feature of library functioning. Book bank facility is available for the needy students. The College has more than 14,450 reference, general and text books and subscription of 15 Newspapers, 32 Journals and 23 Magazines.

Human Resource Management

College provides opportunities to attend Seminars, FDP's and Workshops for the Professional development of staff. To manage human resources, leave rules are applicable as per university

guidelines for both teaching and non-teaching staff. Annual increments, gratuity, EPF and ESI facilities are available the service norms. Coaching was provided for B.Ed. Entrance Test from June 27- July 18, 2019 to be conducted by Panjab University, Chandigarh on July 21, 2019, for CTET (Teacher Eligibility Test) from June 17- July 3, 2019 to be conducted by C.B.S.E. on July 7, 2019.

Industry Interaction / Collaboration

Being Teacher Education institute, the college collaborates with the schools to develop the employability skills among the students for their better placement. Pre-Internship Programme Phase -I for the students of B.Ed. General, B.Ed. Special Education (Sem.-I) M.Ed. (Sem.-III) commenced w.e.f. Oct.30-Nov. 13, 2019 in 15 practicing schools as per Panjab University Curriculum. For this, 16 week long Internship Programme for B.Ed. Semester-III (2018-20) students commenced w.e.f. July 29, 2019 in 38 govt. and 16 private schools including our Sister Institutions, of Ludhiana. Students successfully completed the Internship Programme in 54 schools from July 29, to Nov. 16, 2019.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The annual plan and academic calendar was prepared in accordance with P.U. All policies and programmes of college were made available on college website www.bcminstitutes.org . Similarly, plans are prepared well in advance for the smooth conduct of the examinations. The College takes feedback from students to assess the various aspects of the functioning of the college. The photos of the events organized are uploaded on the website and face-book page of the college. The faculty uses what'sApp groups for the dissemination of information to students, parents and practicing schools. In pandemic, Principal conducted online meetings with staff and parents.
Administration	To better streamline the administrative work, database and records are maintained in electronic form. Notices and other correspondence pertaining to administration are proactively communicated via electronic

channels to respective stakeholders. The administrative wing of the College has already started digitization of its records for easy retrieval and storage. Statutory information, student related information and other important forms are uploaded on the institutional website i.e. www.bcminstitutes.org Information-Brochure containing information regarding different committees, clubs along with teachers in charge is displayed on the college website.

Finance and Accounts

The finance and account management is fully transparent. MIS is used to manage all finance and accounts of the institution through data Soft-Tech server. The Accounts Department of the College encouraged the students to deposit fees online. The Department employs softwares for maintenance of records as well as preparation of salaries and Financial Statements. Vendors were also encouraged for online payments. Further, E- compliance to regulatory authorities is done on a timely basis as and when required.

Student Admission and Support

The admission procedure for the B.Ed., M.Ed. and B.Ed. Spl. Edu. were as per the admission eligibility criteria laid down by Panjab University Chandigarh and NCTE. College established a help desk in the college campus for Online registration for the B. Ed. admission as per PU norms and guidelines. First, Second and third phase of Counseling ended on August 30-31, 2019 to fill seats. M.Ed. admission was also done as per university guidelines by applying online on university portal made for the purpose. The students belonging to reserved categories were made to apply online for the scholarship.

Examination

Examination forms of the students were filled online on Panjab University Portal. The roll numbers of students issued by the university are downloaded from university and admit cards were sent to students online. Further, a list of examination based instructions was also emailed to students prior to examinations. Similarly, examination duties were intimated electronically to faculty members. Further, internal assessment records were sent to university electronically.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	N/A	00	N/A	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	FDP	N/A	16/03/2020	20/03/2020	23	Nil
2020	National Seminar on Social Media Educ ation-Chal lenges Opp ortunities	National Seminar on Social Media Educ ation-Chal lenges Opp ortunities	19/02/2020	19/02/2020	133	3
2020	Workshop on Usage of Lark Software A pplication	Workshop on Usage of Lark Software A pplication	11/03/2020	11/03/2020	23	3
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Seven Days National Workshop on 'Qualitative Research: Application for Teachers'	1	14/06/2019	20/06/2019	7
Online Faculty Development Programme	1	10/04/2020	15/04/2020	6
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1.Duty leave 2.Maternity leave 3.Causal Leaves as per P.U. Norms 4. EOL5. EPFO 6. Gratuity, 7. Honouring on Teachers Day	1. Duty Leave 2. Maternity leave 3.EPFO 4.Gratuity 5. ESI 6. Provision of Uniforms	1. Scholarship for reserved category as per govt. schemes. 2.Book-bank facility 3.Remedial Teaching Facility.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Statutory auditors appointed by management conducted the financial audit for every financial year. Every purchase or repair order was approved through the purchase committee after inviting the suitable quotations from different vendors followed by the preparation of a comparative chart. During the meetings of the College Management-Committee, principal proposed the annual budget for the coming financial year and even half yearly budget utilization is also placed during the meeting. The majority of transactions are carried out online via UPI, Net Banking, debit-cards and credit-cards. Salaries for teaching, non-teaching, and support staff are sent into their accounts via bank transfer.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
N/A	0	N/A
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Panjab University, NCTE, RCI	Yes	IQAC
Administrative	Yes	B.D.Bansal Co.	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

An Online Interaction was held between Parent and Principal, Dr. Monika Dua on April 27, 2020. During the meeting, Principal interacted with the parents of the students of the current session to obtain their feedback/opinion regarding the online digital teaching learning sessions. She very patiently listened and

solved the queries of parents who expressed their gratitude towards the college Management for organizing online classes during the lockdown period. The following activities and support is received from the PTA: 1. Involving parents in organizing co-curricular activities at college. 2. Networking with parents for guidance for Practices best suitable for adolescent children. 3. Seeking support from parents to organize and conduct community work.

6.5.3 – Development programmes for support staff (at least three)

1. Gifts are given to the supporting staff to recognise their services on the eve of Diwali. 2. For Moral and Spiritual Enlightenment of staff Hawans are performed on a regular basis. 3. Fee concession is provided to wards of Staff studying in sister institutes.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

(1) Formation of Eco Club Eco Club of the college, being the focal point for all environmental/sustainability activities and programmes in the college was formed on Oct. 18, 2019. During the first meeting of the Eco Club, a democratic way of voting was used to elect the Executive members of the club under the stewardship of teacher in charges Dr. JasdeepKaur Ms. KanwalpreetKaur. The elected members for the year 2019-20 are as follows: Sr. No. Name of the Student Post held 1 Ms. Shikha President 2 Mr. Raman Kumar Vice President 3 Ms. Shivani Secretary 4 Mr. Shilpa Thakur PRO 5 Mr. Nikhil Treasurer (2) Rally On 'Ecofriendly Diwali' Eco Club of the college organized a Rally to sensitize and increase awareness about Eco friendly Diwali among the students and local residents on Oct. 26, 2019. Dr. Prem Kumar, Secretary of the college flagged off the rally and encouraged the students to celebrate Diwali in an ecofriendly manner. All the Students raised slogans like 'Clean Diwali, Green Diwali' 'KhushiyonkoHaan, Pataakhonko Na' 'DhartikoSwargBanayenge, PataakeNahiJalaayenge'. Principal, Dr. Monika Dua appreciated the students and congratulated the Teacher in charges, Dr. JasdeepKaur Ms. KanwalpreetKaur for their whole hearted participation. (3) Kind Heart Movement NSS Wing of the college commenced a unique initiative titled 'Kind Heart Movement' in which all the students of the college donated clothes, toys etc. for the needy people living in slums or on roads. The things collected were later on distributed among people belonging to deprived sections of the society one day prior to Diwali on Oct. 26, 2019 by NSS volunteers and Teacher Incharges Ms. ManjitKaur Asst. Prof., Teaching of Punjabi Ms. ShilpaKaur, Asst. Prof., Teaching of Commerce.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	National Level Seminar on 'Social Media and Education'	19/02/2020	19/02/2020	19/02/2020	133

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lohri Dheeyan Di	13/01/2020	13/01/2020	120	15
Participation in Dhee Punjab Di 2020	09/03/2020	10/03/2020	6	0
Celebration of International Women Day	09/03/2020	09/03/2020	110	18
Poster Making Competition on Women Empowerment	15/04/2020	15/04/2020	10	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>The institution is situated in Eco-friendly and a pollution free location and a peaceful environment with greenery around it. All the rooms are airy and well ventilated, spacious and nicely furnished with enough provision of fans and tube lights. Our 35 Students participated in the cycle rally titled 'Come Ride and Celebrate' dedicated to celebrate World Bicycle Day on June2, 2019. The students very enthusiastically pedalled 20km from RakhBagh to Nirwana Club. The rally was flagged off by Sh. AshwaniKapur, D.C.P. Ludhiana. Ms. ParwinderKaur, Asst. Prof. and Mr. Davinder Singh accompanied the students. In Sync with the guidelines given by MHRD, NSS Wing of the college organized a fortnight long SwachhtaPakhwara Programme on the theme 'Save Water' 'Say No to Plastics Initiative' from Sep. 1-15, 2019. Eco Club of the college, being the focal point for all environmental/sustainability activities and programmes in the college was formed on Oct. 18, 2019. Eco Club of the college organized a Rally to sensitize and increase awareness about Eco friendly Diwali among the students and local residents on Oct. 26, 2019. To educate the future teachers about the importance of growing plants to keep the environment clean, green beautiful, Eco Club of the college organized a Plantation Drive in the college campus on Nov. 26, 2019 under the guidance of Dr. JasdeepKaur Ms. KanwalpreetKaur, ECO Club Incharges. College being an approved study centre of IGNOU, organized a fortnight long SwachhtaPakhwara Programme (as per guidelines given by MHRD) from Jan. 16-31, 2020. The institution emphasizes at the minimal use of paper. College students are encouraged to submit online assignments to lessen the use of papers.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Physical facilities	Yes	1
Rest Rooms	Yes	1

Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	26/10/2019	1	iwali	Residents of Sector 32 A Ludhiana were sensitized towards the Eco Friendly Diwali by avoiding use of crackers and using bio- degradable Rangoli colours.	120
2019	1	1	26/10/2019	1	Kind Heart Movement	NSS Wing of the college commenced a unique initiative titled 'Kind Heart Movement' in which all the students of the college donated clothes, toys etc. for the needy people living in	10

						slums or on roads. The things collected were later on distributed a	
2019	1	1	03/12/2020	1	Community Rehabilitation Programme Students of B.Ed. B.Ed. Special Education performed a NukkadNatak to mark the relevance of 'World Disability Day' at Jamalpur on Dec. 3, 2019 under the able guidance of Dr. Raman Arora, Asst. Prof.(Teaching of Mathematics)	Students of B.Ed. B.Ed. Special Education performed a NukkadNatak to mark the relevance of 'World Disability Day' at Jamalpur on Dec. 3, 2019 under the able guidance of Dr. Raman Arora, Asst. Prof.(Teaching of Mathematics) . The prime objective of th	12
2019	1	18	14/12/2019	7	NSS Camp	<ul style="list-style-type: none"> • Cleanliness drive at Gurudwara Sahib, KhasiKalan • Door to Door Health Survey • NSS volunteers helped the school students for the 	55

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	15/07/2019	<p>College Prospectus is upgraded every year with all the required information like Motto, Vision Mission, Code of Conduct, Section Houses Incharges, Activities organised in previous session, Clubs services. Promoting college ethos and human values through well structured text and stunning imagery in prospectus showcased our college at its best. It is an official document for convincing potential students that our college is the best choice.</p> <p>Prospectus leads the reader off to the college website (which in fact is just as important as a prospectus) where parents and students are able to learn more about the College. It gives clear picture to all the stakeholders regarding the rules and regulations of the college.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swachhta Pakhwara	01/09/2019	15/09/2019	50
Theme Based Morning Assembly	03/09/2019	11/09/2019	120

Hindi Diwas	14/09/2019	14/09/2019	110
National Unity day	31/10/2019	31/10/2019	115
Rally on Eco Friendly Diwali	26/10/2019	26/10/2019	100
Celebration of 550 Guru Nanak Jayati	08/11/2019	08/11/2019	125
World Disability Day	02/12/2019	02/12/2019	120
National Voter Day	15/01/2020	15/01/2020	125
Constitution Day	27/02/2020	27/02/2020	120
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Cycle Rally 2/6/2019 2. Swachhta Pakhwara (Say No to Plastics Initiative) 1/9/2019 15/09/2019 3. Rally on Eco- Friendly Diwali 26/10/2019 26/10/2019 4.Plantation Drive 26/11/2019 26/11/2019 5.Swachhta Pakhwara 16-012020 31-01-2020

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BCM College of Education Sector 32-A, Chd. Road, Urban Estate Ludhiana 2019-2020 BEST PRACTICE-I 1. Title of the Practice SKILL ENHANCEMENT PROGRAM 2. Objectives of the Practice: ? Polish the Communication Skills viz. Listening, Speaking, Reading Writing Skills of Pupil Teachers. ? Prepare Employable Competent Teachers. ? Enable Pupil Teachers to draft their CV. ? Equip the Pupil Teachers with requisite Skills to face the challenges of World of Work. 3. The Context of the Practice: In order to achieve the aforementioned objectives, the student teachers were first oriented in the beginning of the session about the Skill Enhancement Programme Activities. Throughout the session, various activities were organised to foster Communication Employability Skills of PTs thereby preparing them for the teaching profession. 4. The Practice: As per the proposed Plan, activities related to Communication Skills Employability Skills were implemented throughout the year which are as follows: FOCUS- COMMUNICATION SKILLS: Activities Related To Communication Skills: • Workshop on Speaking Skills To sharpen the Communication Skills especially speaking skills of would be teachers and to prepare them appropriately for the future world of work, workshop on Communication and Employability Skills was conducted from July 9-12, 2019 for all the B.Ed., B.Ed. Special Education M.Ed. (Sem.-III) students in their respective tutorial groups. All the students under the guidance of their teacher-in-charges very astutely practiced Extempore Speech on a topic of choice and also got the opportunity to play Language games viz. Word games, listening games etc. The sole aim of this workshop was to provide a platform to each student to express themselves and also to prepare them for the forthcoming Internship programme. The students very enthusiastically participated in the workshop and furnished a positive feedback. FOCUS-EMPLOYABILITY SKILLS: Activities Related To Communication Employability Skills: ? Communication Employability Skills Workshop Workshop on 'Communication Employability Skills' (CES) was organized for the students from Sep. 2-4, 2019 to sharpen Communication Employability Skills of the pupil teachers and prepare them for the future world of work. Dr. Jasdeep Kaur and Mrs. Shilpa Kaura incharges of CES Programme conducted the

below mentioned activities: Sr. No. Date Name of Activity Resource Person

1 Sept. 2, 2019 Organized Communication games with special emphasis on: • Listening Skills • Speaking Skills

2 Sept. 3, 2019 Tips on 'How to face a Job Interview' Tips on How to write Job Application Dr. Jasdeep Kaur Ms. Shilpa Kaur

3 Sept. 4, 2019 Activities focusing on Hearing active Listening Dr. Jasdeep Kaur Ms. Shilpa Kaur

4 ? Inauguration of Skill-Will Week 2020 With an aim to enhance the Soft Skills viz. Communication and Employability Skills of the students, 'Skill-Will Week 2020' was inaugurated under Skill Development Programme on March 13, 2020 by Mr. Shamshad Aalam, Asst. Prof., Dept. of Community Education Disability Studies, Panjab University, Chandigarh. Mr. Shamashad Aalam delivered a lecture on the topic 'Tips on Presentation Skills'. A Movie Session-'Super 30' was organized for all the students on March 14, 2020. A Self prepared Feedback Performa was also uploaded on Lark for getting the feedback about the movie session from the students.

5. Evidence of Success: To Study opinion of Pupil Teachers about Skill Enhancement Programme to realise the project objectives, a self prepared Feedback Performa was prepared. Administration of Feedback Performa The Feedback Performa was administered to a total sample of 250 B.Ed. Teacher Trainees using Lark Software Application, the official Digital Learning App of the college. Scoring Self-Prepared Feedback Performa in the form of Opinionnaire was a 3 point scale. Scoring was done on the following basis- ? 3 marks for Agree ? 2 for Neutral ? 1 for Disagree

Analysis And Interpretation - On Analysis of scores on Self-Prepared Feedback Performa, following results were obtained:- • 88 of the Pupil Teachers agreed that Skill Development Programme was extremely helpful in sharpening their Communication Employability Skills. • 9 of the Pupil Teachers had a neutral opinion regarding the significance of Skill Development Programme in sharpening their Communication Employability Skills.

6. Problems Encountered Resources required ? Basic English Grammar knowledge of the pupil teachers was very superficial that delayed acquisition of Communication Skills. ? COVID-19 outbreak resulted in unavailability of students, faculty and paucity of time. ? Negligible Technological Knowledge and Skills of Pupil Teachers made data collection (filling of Feedback Performa) via Lark App difficult.

BEST PRACTICE-II

1. Title of the Practice THEME BASED MORNING ASSEMBLY

2. Objectives of the Practice: • To inculcate public speaking skills. • To cultivate self-confidence and motivation in pupil teachers. • To develop desirable values and leadership qualities in pupil teachers. • To provide a training for learning social discipline. • To build interest in co-curricular activities.

3. The context of the Practice: To achieve the objectives, the pupil teachers were oriented in the beginning of the session about the organisation of morning assembly and the activities carried out under it. Throughout the session various activities were organised to build confidence and inculcate values and discipline among pupil teachers

4. The Practice: As per the proposed plan, activities were organised twice a week i.e. every Tuesday and Friday. These activities were carried out section wise by dividing pupil teachers into tutorial groups. The tutorial incharges supervised the work and maintain the record of the assembly. Focus : Public Speaking Skills

Activities related to public speaking In Theme-based morning assembly, pupil teachers were encouraged to build clear and well organised message and to present before an audience. Every section ie B.Ed, BED Special Education and M.Ed was given opportunity to conduct theme based assembly on rotation basis and under their respective Tutorial groups. All the pupil teachers under the guidance of Tutorial in charges participated in morning assembly events such as reading an article, reciting a poem, using new vocabulary words, reading news headlines or giving small PowerPoint presentations' utorial in charges motivated the pupil teachers in overcoming phobias and lending expressions to the thoughts. Pupil teachers were trained in effective appearance and expressions before a critical audience. Focus: To Build Interest in Co-Curricular Activities

The college provided opportunities

to pupil teachers by promoting several activities during morning announcements faculty members motivated students and appreciated them on performing well in several co-curricular activities both inside and outside the college. This encouraged healthy competition and boost self-confidence among people teachers.

Focus : To Inculcate Desirable Values Thematic assembly proved to be very helpful in developing values .Several value based themes such as patience, hard-work, time management ,environmental issues, character building, self discipline,self esteem etc. were taken by several tutorial groups in the assembly.Several times during morning assembly principal addressed the pupil teachers and gave valuable moral teachings for life. Pupil teachers also learnt social control and behaviour expected from a group. 5. Evidence of Success • By introducing theme based assembly it was realised that pupil teachers gained confidence and self-esteem by speaking up and sharing their ideas. At the end of session they were able to overcome fear factor and were able to speak in front of large groups.They developed correct audience habits also. Those who never came to dice were inspired and became dice friendly. The uniqueness of theme-based assembly was that 100 students participated in their respective Tutorial groups. • Pupil teachers realised that college is more than their classroom teaching. At the end of session students started participating in several activities such as youth festival, inter-college functions, intra college functions etc. • During their internship practice pupil teachers played an important role in conducting and organising several school functions and daily morning assembly in their respective schools. They were well planned and confident on stage. They even helped in preparing school students for several activities and celebrations both inside and outside the school. Their efforts were highly appreciated by their mentor teachers and school principal. • Pupil teachers were significantly influenced by the life lessons shared by Principal and faculty members. They started blending life lessons into the real learning. They learnt the value of discipline, patience, teamwork, social control etc. 6. Problems Encountered Resources required As the assembly is conducted twice a week, sometimes important National International days are not celebrated on the same day and loses its fervor. Students did not get enough time to prepare themselves for the theme based assembly due to heavy curriculum. All the students are not willing to participate. Introvert and shy students are reluctant to participate. 7. Suggestions Physical activity i.e. yoga, PT drill should be included in the assembly for harmonious development of students . Assembly should be conducted on daily basis.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.bcminstitutes.org/documents/naac/Bestpractices1920.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Youth Leadership Development Youth development is a process that prepares young persons to meet the challenges and achieve his or her full potential. Youth leadership is part of the youth development process and supports the young person in developing:(a) the ability to analyze his or her own strengths and weaknesses, set personal and vocational goals, and have the self-esteem, confidence, motivation, and abilities to carry them out and (b) the ability to guide or direct others on a course of action, influence the opinions and behaviors of others, and serve as a role model. Keeping in mind the Motto of BCM College of Education "Try till The Sun Sets", conditions that promote healthy youth development for the pupil teachers are supported through programs and activities in the institutions and communities that help them to develop Social, Ethical, Emotional, Physical, and Cognitive Competencies. Pupil

teachers are motivated to participate in arts, youth and heritage festivals at zonal and inter-zonal level, athletics competitions to showcase their talent and sharpen their skills through these healthy competitions. College promote healthy youth leadership development and:

- Help youth in setting goals
- Mentor youth and build trust
- Provide opportunities
- Instill self-determination and self-belief
- expect commitment from youth
- provide a conducive environment
- provide positive, responsible adult role models and
- have clear rules and regulations

The success of this distinctive feature can be seen through the following results : Youth Leadership Training Camp 2019 6 of our B.Ed. students selected by the Department of Youth Welfare, Panjab University Chandigarh for Youth Leadership Training, Hiking Trekking Rock Climbing Camp at Dr. Y. S. Parmar University of Horticulture Forestry, Nauni, Solan(H. P) from June 15-23, 2019 and achieved 5 prizes. Won Overall Trophy Total: 36 prizes, First prizes: 17, Second prizes: 10, Third Prizes: 09 College won Overall Trophy at the Panjab University Zonal Youth Heritage Festival 2019 held at SGGGS College of Education, Beghpur, Kamlooh from Oct. 3-6, 2019 by winning total 36 prizes.

- Won 2 Prizes At Inter College Poem Recitation Competition Ms. Manpreet Kaur (M.Ed.) Mr. Gursharan Singh (B.Ed.) won 2 prizes in Poem Recitation at 'Prof. Mohan Singh Yaadgari Inter College Competition' held at Khalsa College for Women, Ludhiana on Oct. 18, 2019. ? Won 4 Titles at 'Dhee Punjab Dee 2020' Students won 4 Titles at 'Dhee Punjab Dee 2020' competition held at Kirpal Sagar College of Education, Rahon on March 9 10, 2020.

Youth leadership supports youth in developing the ability to analyze their own strengths and weaknesses, set personal and professional goals, and have the self-esteem, confidence, motivation, and abilities to carry them out. Through leadership development faculty under the able guidance of Visionary Management and Principal Dr. Monika Dua mentor, guide, and train youth to become dynamic participants in various activities. Providing leadership training prepares youth to manage time, work in a team setting, set goals, start conversations, facilitate meetings, and make effective presentations all of which are

Provide the weblink of the institution

<http://www.bcminstitutes.org/documents/naac/PerformanceofInst1920.pdf>

8.Future Plans of Actions for Next Academic Year

Holistic development of Future Teachers, Extension Services to the practicing schools. Professional Development of Faculty by organizing FDP's and lectures by experts, Environment Awareness by participating in various rallies on concerned environmental issues, Talent Development programmes for pupil-teachers, Community outreach activities to inculcate democratic values, Enhancing Communication Employability Skills among pupil teachers, Providing need based Teaching to the students